

Registration .

(Online Registration: <http://www.scodanibbio.com/leankaizen/onlinereg.html>)

Course Fees, Discounts, Terms and Conditions

Fees and Discounts Structure

(prices are per Delegate excluding VAT)

- Price per 1 Delegate €460-00
- 2 Delegates: less 5% €437-00
- 3-5 Delegates: less 10% €414-00
- 6-9 Delegates: less 15% €391-00
- 10+ Delegates: less 20% €368-00

Deadline for Course Registration

24 September 2010

Early Bird Registration

Register and settle Course Fees by **15 September, 2010** and get **an additional 10% discount** on the applicable price (as per Fees Structure)

Please complete and sign this Form, scan it and email it to jmicallef@theiet.org or carlo@scodanibbio.com

DELEGATE/S DETAILS

(please write in BLOCK CAPITALS)

- 1 Delegate Name _____
Position _____
Email _____
- 2 Delegate Name _____
Position _____
Email _____
- 3 Delegate Name _____
Position _____
Email _____
- 4 Delegate Name _____
Position _____
Email _____
- 5 Delegate Name _____
Position _____
Email _____

(More than 5 Delegates: Please add separate schedule)

NB: Training Grants ranging between 60 and 80% are available to eligible enterprises through the Training Aid Framework (TAF) administered by the ETC.
Deadline for TAF Application: 10 September 2010

ORGANISATION DETAILS

(please write in BLOCK CAPITALS)

Organisation _____
Nature of Business _____
Address _____
City _____ P/Code _____
Country _____
Phone _____ Fax _____

We are registering ___ Delegates @ € ____/each

Total amount € _____
Less 10% Early Bird Discount € _____

Net amount to be invoiced € _____

Authorising Manager

Name _____ Position _____

Date _____ Signature _____

(This Registration is invalid without a signature)

TERMS OF PAYMENT

Fees include: participation to the 3-day Course "Lean Kaizen" to be held at Malta Enterprise in San Gwann on 4-6-8 October 2010 – Refreshments and Lunches – Course Notes and Documentation – **Certificate of Achievement** (*Certificate of Successful Completion*, against satisfactory results in the course's final exams) signed by Dr. Carlo Scodanibbio and Ing. Joseph Micallef – One free e-consulting Advice by Dr. Carlo Scodanibbio.
Upon receipt of a duly completed and signed Registration Form, a **Confirmation Letter** and **Invoice** will be sent to you by the organisers.
Payment of Course Fees is strictly **on presentation** and is required **within 5 working days** from date of Invoice.

METHOD OF PAYMENT

Payments may be done by cheque or Bank Transfer in favour of Ing. Joseph Micallef, who acts as the official Course Organiser.

To arrange for payment after receiving **Confirmation Letter** and **Invoice** kindly contact Ing. Micallef directly on (+ 356) **9982 2244** or email jmicallef@theiet.org

CANCELLATION POLICY

All Cancellations of Registrations must be made in writing.
Due to contractual obligations, a cancellation charge of 30% of the invoiced amount applies if the cancellation is received 10 days or less before Course starting date. However, a complete set of documentation will be sent to you. **Substitutions are welcome at any time.**
Should the course be cancelled by force-majeure or for any other reason, you will receive a **full refund** of the paid Course Fees.