



Lean Human Resources Management

9-10 February 2010 - Cape Town
Course Fees, Discounts, Promotion

Registration

Fees Structure

(prices are per Delegate)

- Price per Delegate R5200-00
- 2 Delegates: less 5% R4940-00
- 3-5 Delegates: less 10% R4680-00
- 6-9 Delegates: less 15% R4420-00
- 10+ Delegates: less 20% R4160-00

Deadline for Registration:

14 January 2010

Early Bird Registration

Register and settle Course Fees by December 18, 2009 and get **an additional 10% discount** on the applicable price (as per Fees Structure)

Special Promotion

Register and settle Course Fees for 2 or more delegates by December 18, 2009 and get **absolutely free** at your premises a **half-day coaching visit on lean practices** by Dr Carlo Scodanibbio! Dates by arrangement. NB: travelling expenses to Companies in the Cape Town area are included at no charge. Charges apply for travelling to other destinations.

Please complete this Form immediately and fax to +27 - (0)21 - 424 9556

DELEGATE/S DETAILS

(please write in BLOCK CAPITALS)

- 1 Delegate Name _____
Position _____
Email _____
- 2 Delegate Name _____
Position _____
Email _____
- 3 Delegate Name _____
Position _____
Email _____
- 4 Delegate Name _____
Position _____
Email _____
- 5 Delegate Name _____
Position _____
Email _____

(More than 5 Delegates: Please add separate schedule)

- We are registering 2 or more Delegates and we are settling/will settle Course Fees on or before the 18th of December 2009. We wish to avail ourselves of a **free half-day Coaching Visit** at our premises by Dr. Carlo Scodanibbio on a date to be agreed.

ORGANISATION DETAILS

(please write in BLOCK CAPITALS)

Organisation _____
Nature of Business _____
Address _____
City _____ P/Code _____
Country _____
Phone _____ Fax _____

We are registering ___ Delegates @ R _____/each

Total amount R _____
Less 10% Early Bird Discount R _____
Net amount to be invoiced R _____

Authorising Manager

Name _____ Position _____

Date _____ Signature _____

(This Registration is invalid without a signature)

TERMS OF PAYMENT

Fees include: participation to the 2-day Course "Lean Human Resources Management" to be held at a 4/5* venue (TBA) in central Cape Town on 9-10 February 2010 – Refreshments and Lunches – Course Notes and Documentation – Certificate of Achievement signed by Dr. Carlo Scodanibbio – One free e-consulting Advice by Dr. Carlo Scodanibbio.

Upon receipt of a duly completed and signed Registration Form, a **Confirmation Letter** and **Invoice** will be sent to you.

Deadline for Registration is 14 January 2010.

Payment of Course Fees is strictly **on presentation** and is required **within 5 working days** from date of Invoice.

METHOD OF PAYMENT

Please indicate your preferred Payment method:

Cheque. Made payable to Dr. Carlo Scodanibbio

Bank Transfer. In favour of **Dr. Carlo Scodanibbio**
Nedbank - Branch: 85 St. George's Mall, Cape Town - Branch Code: 123209 - Account Number: **1232 055239**

Please quote "**Registration to Lean Human Resources Management Course**" as reason for payment.

CANCELLATION POLICY

All Cancellations of Registrations must be made in writing. Due to contractual obligations, the following cancellation charges apply:
20 to 10 working days notice : 50% of the course fee - 9 to 3 working days notice : 70% of the course fee - 2 working days or less notice : 100% of the course fee. However, a complete set of documentation will be sent to you. **Substitutions are welcome at any time.** Should the course be cancelled by force-majeure or for any other reason, you will receive a **full refund** of the paid Course Fees.

FURTHER INFORMATION: Please contact Dr. Carlo Scodanibbio - Tel +27 - (0)21 - 424 9556
Mob. +27 - (0)83 - 258 7128 - Email: carlo@scodanibbio.com - Web: http://www.scodanibbio.com