

# LEAN LABORATORY MANAGEMENT

7 – 8 July 2015 – Malta

## Registration .

(Online Registration: <http://www.scodanibbio.com/malta2015/onlinereg/02.html>)

### Fees, Discounts, Terms and Conditions

#### Fees and Discounts Structure

(prices are per Delegate excluding VAT)

- |  |         |
|--|---------|
| <input type="checkbox"/> Price per 1 Delegate    | €490-00 |
| <input type="checkbox"/> 2 Delegates: less 5%    | €465-00 |
| <input type="checkbox"/> 3-5 Delegates: less 10% | €440-00 |
| <input type="checkbox"/> 6-9 Delegates: less 15% | €415-00 |
| <input type="checkbox"/> 10+ Delegates: less 20% | €390-00 |

#### Deadline for Training Course Registration

01 July 2015

#### Early Bird Registration

Register and settle Training Fees by **15 June, 2015** and get **an additional 10% discount** on the applicable price (as per Fees Structure)

Please complete and sign this Form, scan it and email it to [jmicallef@theiet.org](mailto:jmicallef@theiet.org) or [carlo@scodanibbio.com](mailto:carlo@scodanibbio.com)

#### DELEGATE/S DETAILS (in BLOCK CAPITALS)

- 1 Delegate Name \_\_\_\_\_  
Position \_\_\_\_\_  
Email \_\_\_\_\_
- 2 Delegate Name \_\_\_\_\_  
Position \_\_\_\_\_  
Email \_\_\_\_\_
- 3 Delegate Name \_\_\_\_\_  
Position \_\_\_\_\_  
Email \_\_\_\_\_
- 4 Delegate Name \_\_\_\_\_  
Position \_\_\_\_\_  
Email \_\_\_\_\_
- 5 Delegate Name \_\_\_\_\_  
Position \_\_\_\_\_  
Email \_\_\_\_\_

**More than 5 Delegates: please add separate schedule**

#### ORGANISATION DETAILS

(please write in BLOCK CAPITALS)

Organisation \_\_\_\_\_  
Nature of Business \_\_\_\_\_  
Address \_\_\_\_\_  
City \_\_\_\_\_ P/Code \_\_\_\_\_  
Country \_\_\_\_\_  
Phone \_\_\_\_\_ Fax \_\_\_\_\_

We are registering \_\_\_ Delegates @ € \_\_\_\_/each

Total amount € \_\_\_\_\_  
Less 10% Early Bird Discount € \_\_\_\_\_

Net amount to be invoiced € \_\_\_\_\_

#### Authorising Manager

Name \_\_\_\_\_ Position \_\_\_\_\_

Date \_\_\_\_\_ Signature \_\_\_\_\_

(This Registration is invalid without a signature)

#### TERMS OF PAYMENT

**Fees include:** participation to the 2-day Training "Lean Laboratory Management" to be held in Malta on 7 - 8 July 2015 – Welcome Coffee, Refreshments and Lunches – Notes and Documentation – **Certificate of Achievement** (*Certificate of Successful Completion*, against satisfactory results in the course's tests and exercises) signed by Dr. Carlo Scodanibbio and Ing. Joseph Micallef – One free e-consulting Advice by Dr. Carlo Scodanibbio and/or Ing. Joseph Micallef.  
Upon receipt of a duly completed and signed Registration Form, a **Confirmation Letter** and **Invoice** will be sent to you by the organisers.  
Payment of Training Fees is strictly on **presentation** and is required **within 5 working days** from date of Invoice.

#### METHOD OF PAYMENT

Payments may be done by cheque or Bank Transfer in favour of Ing. Joseph Micallef, who acts as the official Event Organiser. To arrange for payment after receiving **Confirmation Letter** and **Invoice** kindly contact Ing. Micallef directly on (+ 356) **9982 2244** or email [jmicallef@theiet.org](mailto:jmicallef@theiet.org) OR Dr. Carlo Scodanibbio on (+356) **7996 6056** or email [carlo@scodanibbio.com](mailto:carlo@scodanibbio.com)

#### CANCELLATION POLICY

All Cancellations of Registrations must be made in writing. Due to contractual obligations, a cancellation charge of 30% of the invoiced amount applies if the cancellation is received 10 days or less before Training starting date. However, a complete set of documentation will be sent to you. **Substitutions are welcome at any time.** Should this event be cancelled by force-majeure or for any other reason, you will receive a **full refund** of the paid Fees.

<http://www.scodanibbio.com/malta2015/>

**MORE EVENT INFORMATION:** Carlo Scodanibbio – Tel: (+356) 7996 6056 - Email: [carlo@scodanibbio.com](mailto:carlo@scodanibbio.com)  
Joseph Micallef – Tel: (+356) 9982 2244 – Email: [jmicallef@theiet.org](mailto:jmicallef@theiet.org)