

Registration

Course Fees and Discounts

Fees Structure

(prices are per Delegate)

- ☐ Price per Delegate R2900-00
- ☐ 2 Delegates: less 5% R2755-00
- ☐ 3-5 Delegates: less 10% R2610-00
- ☐ 6-9 Delegates: less 15% R2645-00
- ☐ 10+ Delegates: less 20% R2320-00

Deadline for Registration:

9 April 2009.

Early Bird Registration

Register and settle Course Fees by March 6, 2009 and get **an additional 10% discount** on the applicable price (as per Fees Structure).

Please complete this Form immediately and fax to +27 – (0)21 – 424 9556

DELEGATE/S DETAILS

(please write in BLOCK CAPITALS)

- 1 Delegate Name _____
Position _____
Email _____
- 2 Delegate Name _____
Position _____
Email _____
- 3 Delegate Name _____
Position _____
Email _____
- 4 Delegate Name _____
Position _____
Email _____
- 5 Delegate Name _____
Position _____
Email _____

(More than 5 Delegates: Please add separate schedule)

Deadline for Registration: 9 April 2009

Deadline for "early-bird" Registration: 6 March 2009

ORGANISATION DETAILS

(please write in BLOCK CAPITALS)

Organisation _____
Nature of Business _____
Address _____
City _____ P/Code _____
Country _____
Phone _____ Fax _____

We are registering ____ Delegates @ R ____/each

Total amount R _____
Less 10% Early Bird Discount R _____

Net amount to be invoiced R _____
=====

Authorising Manager

Name _____ Position _____

Date _____ Signature _____

(This Registration is invalid without a signature)

TERMS OF PAYMENT

Fees include: participation to the 1-day Workshop "The Lean Enterprise (Lean Thinking)" to be held in Cape Town on 21 April 2009 – Refreshments and Lunch – Workshop Notes and Documentation – Certificate of Achievement signed by Dr. Carlo Scodanibbio. Upon receipt of a duly completed and signed Registration Form, a **Confirmation Letter** and **Invoice** will be sent to you.

Payment of Workshop Fees is strictly **on presentation** and is required **within 5 working days** from date of Invoice.

METHOD OF PAYMENT

Please indicate your preferred Payment method:

☐ **Cheque.** Made payable to Dr. Carlo Scodanibbio

☐ **Bank Transfer.** In favour of **Dr. Carlo Scodanibbio**

Nedbank - Branch: 85 St. George's Mall, Cape Town - Branch Code: 123209 - Account Number: **1232 055239**

Please quote **"Registration to Lean Enterprise Workshop"** as reason for payment.

CANCELLATION POLICY

All Cancellations of Registrations must be made in writing. Due to contractual obligations, the following cancellation charges apply: 20 to 10 working days notice : 50% of the course fee

9 to 3 working days notice : 70% of the course fee 2 working days or less notice : 100% of the course fee
However, a complete set of documentation will be sent to you. Substitutions are welcome at any time.

Should the workshop be cancelled by force-majeure or for any other reason, you will receive a **full refund** of the paid Course Fees.