

Registration

Course Fees and Discounts

Fees Structure

(prices are per Delegate)

- Price per Delegate R2900-00
- 2 Delegates: less 5% R2755-00
- 3-5 Delegates: less 10% R2610-00
- 6-9 Delegates: less 15% R2465-00
- 10+ Delegates: less 20% R2320-00

Deadline for Registration:

18 December 2009.

Early Bird Registration

Register and settle Course Fees by 4 December, 2009 and get an additional 10% discount on the applicable price (as per Fees Structure).

Please complete this Form immediately and fax to +27 – (0)21 – 424 9556

DELEGATE/S DETAILS

(please write in BLOCK CAPITALS)

- 1 Delegate Name _____
Position _____
Email _____
- 2 Delegate Name _____
Position _____
Email _____
- 3 Delegate Name _____
Position _____
Email _____
- 4 Delegate Name _____
Position _____
Email _____
- 5 Delegate Name _____
Position _____
Email _____

(More than 5 Delegates: Please add separate schedule)

Deadline for Registration: 18 December 2009

Deadline for "early-bird" Registration: 4 December 2009

ORGANISATION DETAILS

(please write in BLOCK CAPITALS)

Organisation _____
Nature of Business _____
Address _____
City _____ P/Code _____
Country _____
Phone _____ Fax _____

We are registering ___ Delegates @ R _____/each

Total amount R _____
Less 10% Early Bird Discount R _____

Net amount to be invoiced R _____

Authorising Manager

Name _____ Position _____

Date _____ Signature _____

(This Registration is invalid without a signature)

TERMS OF PAYMENT

Fees include: participation to the 1-day Workshop "The Lean Enterprise (Lean Thinking)" to be held in a 4/5* Venue (TBA) in Central Cape Town on 27 January 2010 – Refreshments and Lunch – Workshop Notes and Documentation – Certificate of Achievement signed by Dr. Carlo Scodanibbio.

Upon receipt of a duly completed and signed Registration Form, a **Confirmation Letter** and **Invoice** will be sent to you.

Payment of Workshop Fees is strictly **on presentation** and is required **within 5 working days** from date of Invoice.

METHOD OF PAYMENT

Please indicate your preferred Payment method:

Cheque. Made payable to Dr. Carlo Scodanibbio

Bank Transfer. In favour of **Dr. Carlo Scodanibbio**
Nedbank - Branch: 85 St. George's Mall, Cape Town - Branch Code: 123209 - Account Number: **1232 055239**

Please quote "**Registration to Lean Enterprise Workshop**" as reason for payment.

CANCELLATION POLICY

All Cancellations of Registrations must be made in writing. Due to contractual obligations, the following cancellation charges apply: 20 to 10 working days notice : 50% of the course fee
9 to 3 working days notice : 70% of the course fee 2 working days or less notice : 100% of the course fee
However, a complete set of documentation will be sent to you. Substitutions are welcome at any time.

Should the workshop be cancelled by force-majeure or for any other reason, you will receive a full refund of the paid Course Fees.